

**FORM OF PROPOSAL**

Des Moines Public Schools
 Division of Purchasing
 1915 Prospect Road
 Suite 1200
 Des Moines, IA 50310
 Phone (515)242-7761
 Fax (515)242-7880

No: Q8801
 Date issued: 10/16/12 (Original)
 Date Due: 10/29/12 (Original)
 Time: 3:00 p.m.

VENDING MACHINE SERVICE

District Wide

As per attached information, pricing proposal and General Terms and Conditions

Period of Contract

This contract is for the period November 1, 2015 through October 31, 2018. The District reserves the option to renew the contract with the successful bidder for up to four additional years. The amount of the contract for the second through the fifth year shall be negotiated at the close of each preceding year. The renewal option may not be exercised if it is not in the District's best interest.

Extension # 3

The undersigned bidder certifies, by responding to this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency. In compliance with the above invitation for bids, and subject to all the terms and conditions thereof, the undersigned offers, and agrees, if this bid be accepted within _____ calendar days from the date of the opening, to furnish any and all of the items upon which prices are quoted at the price set opposite each item, delivered at the point specified and unless otherwise specified within _____ calendar days after receipt of order. Delivery shall be to the Des Moines Independent Community School District between the hours of 8:00 a.m. and 3:00 p.m. at: DMPS 1915 Prospect Road, Des Moines IA 50310

Bidder: Compass Group USA, Inc. Street Address: 2400 Yorkmont Road
 Board/through the (baker) Vending Services Division

By: Mark Roman City: Charlotte State: NC Zip: 28217

Printed Name: Mark Roman Phone: 978-392-1665 Fax: _____

Title: Division President Email: mark.roman@compass-usa.com Date: 11-11-15

SUBJECT TO THE TERMS AND CONDITIONS @ <http://www.dmschools.org/departments/operations/purchasing-contract-stories/purchasing/open-proposals/>, THIS FORM AND EACH ADDITIONAL FORM OF PROPOSAL, IF ANY, MUST BE SIGNED.



VENDING MACHINE PRICING PROPOSAL

COLD BEVERAGEMACHINE TYPE Divis Nardo Bev May CAPACITY 45 Rows

| | 2014-2015 | 2015-2016 |
|------------------------------|-----------|----------------|
| • 20 oz. Soda - All Products | \$ 1.25 | \$ <u>1.25</u> |
| • 20 oz. Gatorade/ Propel | \$ 1.50 | \$ <u>1.50</u> |
| • 20 oz. Water | \$ 1.50 | \$ <u>1.50</u> |
| • Specialty Teas | \$ 1.25 | \$ <u>1.50</u> |
| • Juices | \$ 1.50 | \$ <u>1.50</u> |
| • Milk | \$ 1.25 | \$ <u>1.25</u> |

HOT BEVERAGEMACHINE TYPE FLAVIA C200 CAPACITY Single cup

| | 2014-2015 | 2015-2016 |
|---|-----------|---------------|
| • Coffee - Reg/Decaff/ Dark Roast size 8 ounces | \$.50 | \$ <u>.50</u> |
| • Hot Chocolate size 8 ounces | \$.50 | \$ <u>.50</u> |
| • Tea size 8 ounces | \$.50 | \$ <u>.50</u> |
| • Soup size 8 ounces | \$.50 | \$ <u>.50</u> |
| • Other _____ | | |

CANDY/SNACKSMACHINE TYPE CRANE 187 CAPACITY 6 rows

| | 2014-2015 | 2015-2016 |
|-----------------------------|-------------|----------------------|
| • Candy Bars (variety) | \$.85 | \$ <u>1.00</u> |
| • Snack Cakes | \$ 1.25 | \$ <u>1.25</u> |
| • Chips (regular and baked) | \$.85 | \$ <u>1.00</u> |
| • Granola Bars/Energy Bars | \$.75-2.00 | \$ <u>.75 - 2.00</u> |
| • Gum and Mints | \$.75-2.00 | \$ <u>.75 - 2.00</u> |
| • Cookies | \$.75-1.25 | \$ <u>.75 - 1.25</u> |
| • Other _____ | \$ _____ | \$ _____ |



VENDING MACHINE PRICING PROPOSAL

SANDWICH/ FRESH PASTRY

MACHINE TYPE USE Food CAPACITY 5 4326

| | 2014-2015 | 2015-2016 |
|--------------------------------|--------------|-----------------------|
| • Sandwiches (variety) | \$ 1.50-4.00 | \$ <u>1.50 - 4.00</u> |
| • Specialty Sandwiches (wraps) | \$ 1.50-4.00 | \$ <u>1.50 - 4.00</u> |
| • Yogurts | \$ 1.00-1.50 | \$ <u>1.00 - 1.50</u> |
| • Muffins | \$ 1.25-1.50 | \$ <u>1.25 - 1.50</u> |
| • Fresh Pastry | \$ 1.25-1.50 | \$ <u>1.25 - 1.50</u> |
| • Other: Homemade Casseroles | \$ 1.25-3.00 | \$ <u>1.25 - 3.00</u> |

Explain discount/rebate program proposed:



Acknowledgment & Certification

~~Compass Group USA, Inc. by and through its Custom Vending Services Division~~ ("Company") is providing services to the Des Moines Independent Community School District ("District") as a contractor, vendor, supplier, provider or sub-provider ~~and/or is operating or managing the operations of a contractor, vendor, supplier or provider.~~ The services provided by the Company may involve the presence of the Company's employees upon the real property of the District.

The Company acknowledges that Iowa law prohibits a sex offender who has been convicted of a sex offense against a minor from being present upon the real property of the District. The Company further acknowledges that, pursuant to Iowa law, a sex offender who has been convicted of a sex offense against a minor shall not operate, manage, be employed by, or act as a contractor or volunteer at the District.

The Company hereby certifies that ~~no one who is an owner, operator or manager of the Company~~ ^{employee of Company may provide services upon the real property of the District} has been convicted of a sex offense against a minor. The Company further certifies and agrees that it shall not permit any person who is a sex offender convicted of a sex offense against a minor to provide any services to the District in accordance with the prohibitions set forth above. ^{Schools of the District Who}

^{Company employee} The Company further certifies that the Company has completed a satisfactory background check on the Company's employees. The Company hereby agrees to provide the District with the Company's background screening procedures including specific context and infractions that are reviewed by the Company. The District reserves the right to, but does not have the obligation to, conduct a District background check on Company employees as determined by the District in its sole discretion. The District reserves the right to restrict access of any Company employee upon the real property of the District if such employee does not clear the District's background check.

The District reserves the right, but does not have the obligation to, to audit the Company's background screening program at any time, whether announced or unannounced. The Company hereby agrees that the Company shall, upon request, permit an authorized District representative to review background screening records, including those of individual Company employees, in order to conduct a compliance review, audit or investigation, to the fullest extent permitted by law, ^{to the extent permissible by applicable laws and consistent with Company's corporate policies.} ~~and subject to the execution of a confidentiality agreement by the District.~~ ^{Separate least 48 hours prior notice}

The Company shall ensure that the provisions of this Acknowledgment and Certification are extended to any and all subcontractors, consultants, or others the Company may engage if such engagement involves their presence upon the real property of the District.

The Company understands and agrees that violation of any of the provisions of this Acknowledgment and Certification shall constitute sufficient grounds for termination of any contract or subcontract without damages or penalty to the District.

This Acknowledgment and Certification is to be construed under the laws of the State of Iowa. If any portion hereof is held invalid, the balance of the document shall, notwithstanding, continue in full legal force and effect.

In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she has read this entire document, that he/she understands its terms, and that he/she not only has the authority to sign the document on behalf of the Company, but has signed it knowingly and voluntarily.

Signed: *Marc Boman*
 Print Name: Marc Boman
 Title: Division President
 Date: 11-11-15



**Des Moines Independent Community School District
Division of Purchasing
1915 Prospect Rd Ste 1200
Des Moines, Iowa 50310
Phone (515)242-7781
Fax (515)242-7550**

**Compass Group USA, Inc. by and through its
Canteen Vending Services Division
819 S 18th St
West Des Moines, IA 50265
Mr. Greg Berndt
District Operations Manager**

October 30, 2015

RE: Q6601 Vending Machine Service – Third Extension

Mr. Berndt:

The Des Moines Public Schools is seeking to exercise its renewal option for the above mentioned bid. This will be the third extension of this option, with the contract period beginning November 1, 2016 and ending on October 31, 2018. Enclosed is a copy of the District's Form of Proposal, detailing the items which were on this bid, as well as the, general terms and conditions associated with this bid.

We ask all suppliers to review their pricing structures prior to submitting renewal proposals. The District will again consider any program that may reduce its costs through process improvement, ordering methodology, patterns, etc. Conversely, any planned increase may require the District to employ its option to place the product category out for bid solicitation.

The District appreciates your past service. We look forward to continuing our business relationship with you in the months and years to come. Please complete, sign and return the following no later than November 13, 2016:

1. Form of Proposal for 2016-2018
2. Acknowledgement & Certification Form
3. Certificate of Insurance (Acord Statement) from your insurance agent

Return these items to:

**Des Moines Public Schools
Division of Purchasing
1915 Prospect Road Ste 1200
Des Moines, Iowa 50310
Attn: JoAnne Khounlo-Philavanh**

Sincerely,

**JoAnne Khounlo-Philavanh
Purchasing Specialist
Des Moines Public Schools**

By responding the vendor certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency.