



Printing of the Community Education Program Catalogs
Detailed Specifications
Second Extension FY 2016-17

The District plans to print the Community Education Des Moines Public Schools program catalog four times a year: Fall, Winter, Spring, and Summer.

Pricing is to be per edition, NOT a total for the year. All proposals should include a representative sample of similar work performed in the recent past.

Printing Specifications:

- Booklet format, approximately 8.25" x 10.75" trimmed & bound (glue binding preferred; specify if other)
 - Full process color throughout, with bleeds
 - 50# premium paper or better throughout
 - Artwork to be provided as electronic files, proofing included
 - Maximum one (1) week turn-around, finished artwork to delivery of printed catalog
 - Must be capable of printing in page counts in other than 8 page increments
- * Stitched binding like sample quoted*

Heuss Printing Ames, IA Pricing Schedule			
<u>Quantity</u>	<u>FY 2014-15</u>	<u>FY 2015-16</u>	<u>FY 2016-17</u>
Price for 16 pages			
50,000			\$6,028.85
75,000			\$8,221.03
100,000			\$10,438.85
150,000			\$14,829.49
Additional per 1,000 for up to 200,000			\$85.05
Price for 24 pages			
50,000			<i>\$7,898.94</i>
75,000	\$ 9,670.25	\$ 10,786.61	\$ 11,007.02
100,000	\$ 12,885.56	\$ 13,665.86	\$ 13,818.27
150,000	\$ 18,829.90	\$ 19,886.03	\$ 19,624.86
Additional per 1,000 for up to 200,000	\$ 111.20	\$ 114.80	\$ 115.82
Price for 32 pages			
50,000			\$10,636.66
75,000	\$ 12,959.45	\$ 14,483.84	\$ 14,496.16
100,000	\$ 16,527.05	\$ 18,444.80	\$ 18,243.09
150,000	\$ 24,051.05	\$ 26,824.49	<i>\$ 25,833.57</i>
Additional per 1,000 for up to 200,000	\$ 147.00	\$ 153.90	<i>\$ 153.04</i>
Price for 40 pages			
50,000			\$12,815.18
75,000	\$ 15,898.25	\$ 17,438.10	\$ 17,653.37
100,000	\$ 20,361.05	\$ 22,324.04	\$ 22,294.69
150,000	\$ 29,824.25	\$ 32,520.46	\$ 31,750.12
Additional per 1,000 for up to 200,000	\$ 184.50	\$ 189.67	\$ 191.43



FORM OF PROPOSAL
Des Moines Public Schools
Division of Purchasing
1915 Prospect Road
Suite 1200
Des Moines, IA 50310
Phone (515)242-7751
Fax (515)242-7550

No: B7002
Date Issued: 5/9/14 (Original)
Date Due: 5/23/14 (Original)
Time: 9:00 a.m.
Category: 52010

BIDS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED WILL BE RECEIVED AT THE ABOVE OFFICE UNTIL, BUT NOT LATER THAN, THE DATE AND TIME ABOVE STATED AND THEN PUBLICLY OPENED FOR FURNISHING THE FOLLOWING SUPPLIES, EQUIPMENT AND/OR SERVICE F.O.B. DESTINATION Mark Mattiussi, Purchasing Agent

All Labor/ Materials for the Printing of the Community Education Program Catalogs
In accordance with the enclosed Form of Proposal, Detailed Specifications and General Conditions
Second Extension 2016-2017

Period of Contract

This contract is for the period July 1, 2016 through June 30, 2017. The District reserves the option to renew the contract with the successful bidder for up to four additional years. The amount of the contract for the second through the fifth year shall be negotiated at the close of each preceding year. The renewal option may not be exercised if it is not in the District's best interest

The undersigned bidder certifies, by responding to this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency. Further, it is the policy of the Des Moines Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you believe you have been discriminated against or treated unjustly, please contact the Equity Coordinator, Isalah McGee at 2323 Grand Avenue, Des Moines, IA 50312, 515-242-7662 isalah.mcgee@dmschools.org Section 504 34 CFR 104.8, Title IX 34 CFR 106.9, OCR Guidelines IV.O and V.C. Also the District plans to pay Seller using a procurement or virtual credit card, or may make payments by electronic funds transfer and recommends that Contractors accept one of these forms of payment. Finally by signing this document the Seller and their agent(s) have read, understand and will comply with the District's Acknowledgement & Certification requirements as detailed below. Deliveries shall be made as scheduled by Community Education.

Company Name: Heuss Printing

Street Address: 903 N Second

City, State, Zip: Ames, IA 50010

Representative (Signed): Carissa Williams

Title: Account Specialist

Phone: 515-232-6710

Fax: 515-232-8781

SUBJECT TO THE TERMS AND CONDITIONS HERETO ATTACHED. THIS FORM AND EACH ADDITIONAL FORM OF PROPOSAL, IF ANY, MUST BE SIGNED. Terms & conditions found @ <http://www.dmschools.org/wp-content/uploads/2011/10/GeneralTermsConditions2012.pdf>



Acknowledgment & Certification

Heuss Printing Inc. ("Company") is providing services to the Des Moines Independent Community School District ("District") as a contractor, vendor, supplier, provider or sub-provider and/or is operating or managing the operations of a contractor, vendor, supplier or provider. The services provided by the Company may involve the presence of the Company's employees upon the real property of the District.

The Company acknowledges that Iowa law prohibits a sex offender who has been convicted of a sex offense against a minor from being present upon the real property of the District. The Company further acknowledges that, pursuant to Iowa law, a sex offender who has been convicted of a sex offense against a minor shall not operate, manage, be employed by, or act as a contractor or volunteer at the District.

The Company hereby certifies that no one who is an owner, operator or manager of the Company has been convicted of a sex offense against a minor. The Company further certifies and agrees that it shall not permit any person who is a sex offender convicted of a sex offense against a minor to provide any services to the District in accordance with the prohibitions set forth above.

The Company further certifies that the Company has completed a satisfactory background check on the Company's employees. The Company hereby agrees to provide the District with the Company's background screening procedures including specific context and infractions that are reviewed by the Company. The District reserves the right to, but does not have the obligation to, conduct a District background check on Company employees as determined by the District in its sole discretion. The District reserves the right to restrict access of any Company employee upon the real property of the District if such employee does not clear the District's background check.

The District reserves the right, but does not have the obligation to, to audit the Company's background screening program at any time, whether announced or unannounced. The Company hereby agrees that the Company shall, upon request, permit an authorized District representative to review background screening records, including those of individual Company employees, in order to conduct a compliance review, audit or investigation, to the fullest extent permitted by law.

The Company shall ensure that the provisions of this Acknowledgement and Certification are extended to any and all subcontractors, consultants, or others the Company may engage if such engagement involves their presence upon the real property of the District.

The Company understands and agrees that violation of any of the provisions of this Acknowledgement and Certification shall constitute sufficient grounds for termination of any contract or subcontract without damages or penalty to the District.

This Acknowledgment and Certification is to be construed under the laws of the State of Iowa. If any portion hereof is held invalid, the balance of the document shall, notwithstanding, continue in full legal force and effect.

In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she has read this entire document that he/she understands its terms, and that he/she not only has the authority to sign the document on behalf of the Company, but has signed it knowingly and voluntarily.