

**FORM OF PROPOSAL**

Des Moines Public Schools
Division of Purchasing
1915 Prospect Road
Suite 1200
Des Moines, IA 50310
Phone (515)242-7751
Fax (515)242-7550

No: Q6742
Date Issued: 4/17/13
Date Due: 5/6/13
Time: 3:00 p.m.

BIDS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED WILL BE RECEIVED AT THE ABOVE OFFICE UNTIL, BUT NOT LATER THAN, THE DATE AND TIME ABOVE STATED AND THEN PUBLICLY OPENED FOR FURNISHING THE FOLLOWING SUPPLIES, EQUIPMENT AND/OR SERVICE F.O.B. DESTINATION **Mark Mattiussi, Purchasing Agent**

Premium Diesel Oil for Transportation Department
As per Form of Proposal and attached General Terms and Conditions
Quantities are estimates only and no guarantee of exact purchase quantities.

THIRD EXTENSION**Period of Contract**

This contract is for the period July 1, 2016 through June 30, 2017. The District reserves the option to renew the contract with the successful bidder for up to four additional years. The amount of the contract for the second through the fifth year shall be negotiated at the close of each preceding year. The renewal option may not be exercised if it is not in the District's best interest.

The undersigned bidder certifies, by responding to this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency. Further, it is the policy of the Des Moines Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you believe you have been discriminated against or treated unjustly, please contact the Equity Coordinator, Isaiah McGee at 2323 Grand Avenue, Des Moines, IA 50312, 515-242-7662 Isaiah.mcgee@dmschools.org Section 504 34 CFR 104.8, Title IX 34 CFR 106.9, OCR Guidelines IV.O and V.C. Also the District plans to pay Seller using a procurement or virtual credit card, or may make payments by electronic funds transfer and recommends that Contractors accept one of these forms of payment. Finally by signing this document the Seller and their agent(s) have read, understand and will comply with the District's Acknowledgement & Certification requirements as detailed below. Delivery shall be made between the hours of 8:00 a.m. and 3:30 p.m. at Des Moines Public Schools 1915 Prospect Road Des Moines, IA. 50310

Company Name: Northland Products Company Street Address 1000 Rainbow Drive
Representative Name: Eric P. Petersen City Waterloo State IA Zip 50701
(Sign)
Representative Title: President, COO Phone 319-234-5585 Fax 319-234-5580



Acknowledgment & Certification

Northland Products Company ("Company") is providing services to the Des Moines Independent Community School District ("District") as a contractor, vendor, supplier, provider or sub-provider and/or is operating or managing the operations of a contractor, vendor, supplier or provider. The services provided by the Company may involve the presence of the Company's employees upon the real property of the District.

The Company acknowledges that Iowa law prohibits a sex offender who has been convicted of a sex offense against a minor from being present upon the real property of the District. The Company further acknowledges that, pursuant to Iowa law, a sex offender who has been convicted of a sex offense against a minor shall not operate, manage, be employed by, or act as a contractor or volunteer at the District.

The Company hereby certifies that no one who is an owner, operator or manager of the Company has been convicted of a sex offense against a minor. The Company further certifies and agrees that it shall not permit any person who is a sex offender convicted of a sex offense against a minor to provide any services to the District in accordance with the prohibitions set forth above.

The Company further certifies that the Company has completed a satisfactory background check on the Company's employees. The Company hereby agrees to provide the District with the Company's background screening procedures including specific context and infractions that are reviewed by the Company. The District reserves the right to, but does not have the obligation to, conduct a District background check on Company employees as determined by the District in its sole discretion. The District reserves the right to restrict access of any Company employee upon the real property of the District if such employee does not clear the District's background check.

The District reserves the right, but does not have the obligation to, to audit the Company's background screening program at any time, whether announced or unannounced. The Company hereby agrees that the Company shall, upon request, permit an authorized District representative to review background screening records, including those of individual Company employees, in order to conduct a compliance review, audit or investigation, to the fullest extent permitted by law.

The Company shall ensure that the provisions of this Acknowledgement and Certification are extended to any and all subcontractors, consultants, or others the Company may engage if such engagement involves their presence upon the real property of the District.

The Company understands and agrees that violation of any of the provisions of this Acknowledgement and Certification shall constitute sufficient grounds for termination of any contract or subcontract without damages or penalty to the District.

This Acknowledgment and Certification is to be construed under the laws of the State of Iowa. If any portion hereof is held invalid, the balance of the document shall, notwithstanding, continue in full legal force and effect. In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she has read this entire document that he/she understands its terms, and that he/she not only has the authority to sign the document on behalf of the Company, but has signed it knowingly and voluntarily.



Premium Diesel Engine Oil
FoP Worksheet
FY 2016-2017

Bidder Northland Products Company
Signed by Eric P. Petersen

No: Q6742
Date Issued: April 17, 2013
Date Due: May 6, 2013
Time Due: 3:00 p.m.

Item #	Description	Del. Days	Qty.	UOM	Unit Cost	Total Cost
1.	Premium Extended Drain Diesel Engine Oil – 275 gallon totes	<u>3</u>	1650	GL	\$ <u>8.90</u>	\$ <u>14,685</u> (approx.)

Bulk oil to be delivered to DMPS Bus Garage as needed

Product must meet or exceed following specifications:

SAE 15W40

Manufacturer bid: Northland

Model bid: Superline 07 15W40

- API service classification: SL, API CI-4+, CH-4, CG-4, CF-4, CF, (CJ-4)
- TBN minimum: 11 (ATSM 2896)
- passes all characteristics and performance specifications under all current API and domestic specifications
- ACEA E5-99
- DC 228.3; Volvo VDS-2, Volvo VDS-3; Cummins 20076, 20077, 20078;
- Mack EO-N Premium Plus; Allison C4 Performance requirements
- global DHD-1 specification
- contains high viscosity index oils and does not contain re-refined oil or reprocessed oils
- Northland Superline Premium Diesel Oil or approved equal

2.	Bulk Synthetic Motor Oil 5W-40 55 gallon drum	<u>3</u>	220	GL	\$ <u>19.85</u>	\$ <u>4367.00</u>
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Product must meet or exceed following specifications:

5W-40

Manufacturer bid: Northland

Model bid: Synergy Synthetic Express 5W40

- Fully synthetic motor oil
- Blend of high-performance components formulated. To be fully compatible with Diesel Particulate Filters
- Approved to MB 229.51 specifications
- Northland Mobil 1 ESP Formula M or Approved Equal

3.	Bulk Extended Life Engine Coolant 55 gallon drums	<u>3</u>	165	GL	\$ <u>9.65</u>	\$ <u>1592.25</u>
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Product must meet or exceed the following specifications:

Manufacturer bid: Northland

Model bid: Diesel Guard Excel Engine Coolant

- Must be fully formulated heavy duty engine coolant/anti-freeze
- Ethylene glycol-based
- Corrosion inhibitor
- Meet or Exceed ASTM D-4985 low silicate specification
- Northland Diesel Guard or approved equal

Item #	Description	Del. Days	Qty.	UOM	Unit Cost	Total Cost
4.	Bulk Pre-Diluted Engine Coolant 300 gallon totes	<u>3</u>	600	GL	\$ <u>5.97</u>	\$ <u>3582.00</u>

Product must meet or exceed the following specifications:

Must be fully formulated for heavy duty engine coolant/anti-freeze

Manufacturer bid: Northland

Model bid: Diesel Guard preMix Engine Coolant

- Ethylene glycol based
- Corrosion Inhibitor
- Meet or Exceed ASTM D-4985 low silicate specification
- Northland Pre Diluted Diesel Guard or Approved Equal

Bidder must be able to provide analysis of oil samples to the District at no charge.

Brand names listed are for expectation of quality of product. Approved equals will be considered.

For questions regarding the specifications, please contact Todd Liston, Supervisor of Transportation, (515)242-7832.