



Des Moines Independent Community School District

Division of Purchasing

1915 Prospect Road, Suite 1200

Des Moines, Iowa 50310

Phone (515)242-7751

Fax (515)242-7550

March 7, 2016

Ecolab Inc.

370 Wabasha Street North

St. Paul, MN 55102

Mr. Bruce Kottom /Sr. Government Sales Manager

Re: B7145 – Floor Finishes – First Extension

Mr. Kottom:

The Des Moines Public Schools is seeking to exercise its renewal option for the above mentioned bid. This will be the **first extension** of this option, with the contract period beginning July 1, 2016 and ending on June 30, 2017. Enclosed is a copy of the District's Form of Proposal, detailing the items which were on this bid, as well as the, general terms and conditions associated with this bid.

We ask all suppliers to review their pricing structures prior to submitting renewal proposals. The District will again consider any program that may reduce its costs through process improvement, ordering methodology, patterns, etc. Conversely, any planned increase may require the District to employ its option to place the product category out for bid solicitation. The District appreciates your past service. We look forward to continuing our business relationship with you in the months and years to come. Please complete and sign the attached document, and return the signed Proposal for 2016-2017 no later than March 28, 2016 to:

Des Moines Public Schools – Purchasing Department

1200 Prospect Road Suite 1200

Des Moines, IA. 50310

Sincerely

Mark Mattiussi

Purchasing Agent

Des Moines Public Schools

Non – Discrimination Policy:

It is the policy of the Des Moines Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you believe you have been discriminated against or treated unjustly, please contact the Equity Coordinator, Isaiah McGee at 2323 Grand Avenue, Des Moines, IA 50312, 515-242-7662 Isaiah.mcgee@dmschools.org Section 504 34 CFR 104.8, Title IX 34 CFR 106.9, OCR Guidelines IV.O and V.C

Debarment Policy:

The District is prohibited from entering into a contract where an organization or, its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency.

Payment Policy:

The District plans to pay Awardee (s) using a procurement or virtual credit card, or may make payments by electronic funds transfer and recommends that Contractors accept one of these forms of payment

Acknowledgement & Certification:

Awardee(s) must agree to complete and sign the Acknowledgement & Certification regarding their staff's ability to be in contact with the student population.

**FORM OF PROPOSAL****Des Moines Public Schools****Division of Purchasing****1915 Prospect Road****Suite 1200****Des Moines, IA 50310****Phone (515)242-7751****Fax (515)242-7550****No: B7145****Date Issued: 1/30/2015****Date Due: 2/13/2015****Time: 3:00 p.m.**

RENEWALS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED WILL BE RECEIVED AT THE ABOVE OFFICE UNTIL, BUT NOT LATER THAN, THE DATE AND TIME ABOVE STATED AND THEN PUBLICLY OPENED FOR FURNISHING THE FOLLOWING SUPPLIES, EQUIPMENT AND/OR SERVICE F.O.B. DESTINATION **Mark Mattiussi, Purchasing Agent**

**FIRST EXTENSION
FLOOR FINISHES FOR VARIOUS DISTRICT SURFACES
FY16-17**

In accordance with the attached Worksheet, Detailed Specifications and General Conditions
Products for delivery as need beginning July 1, 2016 through June 30, 2017

Period of Contract

This contract is for the period July 1, 2016 through June 30, 2017. The District reserves the option to renew the contract with the successful bidder for up to four additional years. The amount of the contract for the second through the fifth year shall be negotiated at the close of each preceding year. The renewal option may not be exercised if it is not in the best interest of the District.

The undersigned bidder certifies, by responding to this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency. Further, it is the policy of the Des Moines Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you believe you have been discriminated against or treated unjustly, please contact the Equity Coordinator, Isaiah McGee at 2323 Grand Avenue, Des Moines, IA 50312, 515-242-7662 Isaiah.mcgee@dmschools.org Section 504 34 CFR 104.8, Title IX 34 CFR 106.9, OCR Guidelines IV.O and V.C. Also the District plans to pay Seller using a procurement or virtual credit card, or may make payments by electronic funds transfer and recommends that Contractors accept one of these forms of payment. Finally by signing this document the Seller and their agent(s) have read, understand and will comply with the District's Acknowledgement & Certification requirements as detailed below. Delivery shall be made between the hours of 8:00 a.m. and 3:30 p.m. at Des Moines Public Schools Central Warehouse 1915 Prospect Road Des Moines, IA 50310

Company Name:	Street Address
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Representative Name:	City	State	Zip
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(Sign)

Representative Title:	Phone	Fax
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SUBJECT TO THE TERMS AND CONDITIONS @ <http://www.dmschools.org/wp-content/uploads/2014/11/General-Terms-n-Conditions-New.pdf> THIS FORM AND EACH ADDITIONAL FORM OF PROPOSAL, IF ANY, MUST BE SIGNED.



Detailed Specifications for Floor Finishes

General

Product supplied must provide the following;

- Products that will meet or exceed the specifications and conditions outlined in the product details listed below.
- For products other than those identified by brand name in the product details, the vendor must guarantee that their product is of equal or greater quality, according to industry standards
- The vendor will provide complete descriptive literature, at the time of bid submission, for each item being proposed; unless the proposed item is the exact named or outlined in the product details below.
- The proposed products will be available in five (5) gallon containers (or as specified)
- MSDS sheet will be provided and included with each container of product purchased by and delivered to the District.
- Quantities indicated on the Form of Proposal are estimates only and represent no guarantee of what the District will actually purchase during the contract period. The District may purchase more or less of any of the products depending on actual need.

The District desires the most flexibility and capabilities within its' budget constraints, therefore the products may be judged not only on cost, but also on performance tests, compatibility issues if applicable and acceptance by staff. It is realized that specifications differ between manufacturers. When a manufacturer's product is specified it is intended only to indicate the type, quality, and characteristics of the desired product. Therefore, differences in specifications may be weighed by District staff to determine the products that best meet their needs, even though they may vary from the following specifications. If there are variations in the current manufacturer's specifications and the information shown below, the current manufacture's specifications will prevail. The District may award all items to a single vendor, split the awards between multiple vendors or in any way that is in the best interest of the District.

Delivery & Pricing

- Products will be ordered and delivered to the District's Central Stores as needed
- Pricing is to include all costs of product and delivery – no further charges will be allowed
- The vendor(s) will be responsible for warehousing sufficient supplies of the proposed products and be capable of providing delivery, at no additional costs, to the District's Central Stores within 48 hours of receiving notification from the District.
- The vendor will provide invoicing on a shipment by shipment basis rather than submitting a single monthly invoice.
- The vendor must allow payment to be made with a Procurement Card (PCard)

Contract Period

Pricing submitted on the Form of Proposal will be guaranteed for the contract period beginning 7/1/2016 and ending 6/30/2017.

Product Specifications

01 Water Based Finish for Gym Floors

- Water dispersed acrylic urethane based coating.
- MFMA approved for gymnasiums
- Thirty (30%) percent solids
- Excellent resistance chemicals
- VOC not to exceed 240 grams/liter when catalyzed
- Flash point to be greater than 212 degrees F
- Luster gloss to be 80 units at 60 degrees F on wood
- Pot life 24 hours after catalyst is added
- Dry time to be three (3) hours or less between coats
- pH: 8.2-9.0
- Compositional Information
 - Diethylene Glycol Monoethyl Ether
 - Polyurethane
 - Polymer Acrylic ND
 - Water
- Coverage shall be 400 – 700 square feet per gallon³
- NFPA: 0,0,0

02 High Speed Finish for Floors

- Physical state – liquid
- Compositional Information
 - Water 7732-18-5
 - Polyacrylic Emulsion Mixture
 - Diethylene Glycol Ethyl Ether
 - Dipropylene Glycol Methyl Ether
- pH: 7.66-9.66
- Boiling point >212 degrees F
- Solubility in water – Emulsion
- Non Volatiles 20% minimum
- Coverage 2,000-4,000 sq. ft. / gallon
- NFPA: 0,0,0

03 Regular Speed Finish for Floors

- Physical state – liquid
- Compositional Information
 - Water
 - Polyacrylic Emulsion Mixture
 - Polyethylene Emulsion Mixture
 - Dipropylene glycol Methyl Ether
 - Diethylene Glycol Ethyl Ether
- Color – Translucent, opaque
- pH:8.6
- Boiling point > 212 degrees F
- Solubility in water – Emulsion
- Non Volatiles 18% minimum
- Coverage 2,000-4,000 sq. ft. gallon
- NFPA: 1,0,0

Product Specifications

04 Floor Stripper

- Physical state – Clear liquid with bland odor
- Dilution ratio: 5.88-11.11%
- pH: 13.25
- Compositional Information
 - 2-butoxyethanol
 - ethanolamine
 - sodium hydroxide
 - Sodium Xylenesulfonate
 - alcohol ethoxylate
- Flash point –82 degrees Celsius
- Boiling point – 100 degrees Celsius
- NFPA: 3,2,0

05 Floor Sealer

- Water-emulsion acrylic, high gloss concrete sealer
- Physical state – Opaque, mild ammonia odor
- pH: 7.8
- Compositional Information
 - 2-(2-butoxyethoxy)ethanol
 - Ethanediol
 - Glycol
- NFPA: 1,0,0

06 Hardwood Floor Cleaner

- pH: 9.0-10.0
- Total active ingredients = 24%
- Percent solids < 1.0%
- Compositional Information
 - Isopropyl alcohol
 - Propylene glycol monomethyl
- Appearance: Light green
- Odor: Slight solvent
- Boiling point 184 degrees F
- Coverage 3,000 sq. ft. / one gallon of solution
- NFPA: 2,3,0

Usage & Cost Information

Floor finishes to be purchased as needed and delivered to the district's Central Stores location (1915 Prospect Road, Des Moines, IA. 50310) during contract period July 1, 2016, through June 30, 2017. Quantities indicated are estimates only and represent no guarantee of what we will actually purchase. Actual purchases may be more or less based on our needs.

01 Ecolab Front Court Water Base # 61110425

DMPS # S020066172

Water based finish for gym floors

Unit of Measure: 5 Gallon container

Estimated Annual Usage: 110 containers

FY16 Cost = \$ 149.12

Proposed Manufacturer: _____

Proposed Brand / Item #: _____

Proposed Unit of Measure: _____

Price per unit of Measure: _____

02 Ecolab Gemstar Laser # 61189723

DMPS # S020066173

High speed finish for floors

Unit of Measure: 2.5 Gallon container

Estimated Annual Usage: 550 containers

FY16 Cost =\$28.17

Proposed Manufacturer: _____

Proposed Brand / Item #: _____

Proposed Unit of Measure: _____

Price per unit of Measure: _____

03 Ecolab Gemstar Gemini # 61189733

DMPS # S020066174

Floor Finish, Low Maintenance

Unit of Measure: 2.5 Gallon container

Estimated Annual Usage: 675 containers

FY16 Cost= \$ 22.70

Proposed Manufacturer: _____

Proposed Brand / Item #: _____

Proposed Unit of Measure: _____

Price per unit of Measure: _____

04 Ecolab Blast #65910022

DMPS # S020066186

Floor stripper

Unit of Measure: 5 Gallon container

Estimated Annual Usage: 200 containers

FY16 Cost= \$ 35.30

Proposed Manufacturer: _____

Proposed Brand / Item #: _____

Proposed Unit of Measure: _____

Price per unit of Measure: _____

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05 Ecolab Rivet #61221166

DMPS # S020066185

Floor Sealer

Unit of Measure: 5 Gallon container

Estimated Annual Usage: 450 containers

FY16 Cost= \$ 22.61

Proposed Manufacturer: _____

Proposed Brand / Item #: _____

Proposed Unit of Measure: _____

Price per unit of Measure: _____

06 Ecolab Full Court #61027049

DMPS # S020066177

Hardwood Cleaner

Unit of Measure: Four 1 gallon container / case

Estimated Annual Usage: 25 cases

FY16 Cost=\$46.85

Proposed Manufacturer: _____

Proposed Brand / Item #: _____

Proposed Unit of Measure: _____

Price per unit of Measure: _____