



Des Moines Independent Community School District
Division of Purchasing
1915 Prospect Road
Suite 1200
Des Moines, Iowa 50310
Phone (515)242-7751
Fax (515)242-7550

Express Press
1860 E. St Louis Street
Springfield, MO 65802
Austin M. Owens
Sales Manager

May 23, 2016

Re: Bid # B6957 Uniforms for CNC-Second Extension

Mr. Owens

The District would like to renew this contract for the 2016-2017 year. At this time our Central Nutrition Center cannot guarantee the quantities that will be purchased over the course of the next year. Please complete the attached worksheet with the pricing and minimum order quantity required for purchases during 2016-17. This will be the second of four renewals. The renewal option may not be exercised if it is not in the best interest of the District.

Please return the enclosed renewal form of proposal for FY 2016-2017 no later than June 7, 2016.

Des Moines Public Schools Purchasing Department
1915 Prospect Road Suite 1200
Des Moines, IA 50310

Sincerely

Melissa Read

Purchasing Specialist
Des Moines Public Schools

CC:
Brett Perman



FORM OF PROPOSAL

Des Moines Public Schools
Division of Purchasing
1915 Prospect Road
Suite 1200
Des Moines, IA 50310
Phone (515)242-7751
Fax (515)242-7550

No: B6957
Date Issued: 3/13/14 (Org)
Date Due: 3/28/14 (Org)
Time: 3:00 P.M.

BIDS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED WILL BE RECEIVED AT THE ABOVE OFFICE UNTIL, BUT NOT LATER THAN, THE DATE AND TIME ABOVE STATED AND THEN PUBLICLY OPENED FOR FURNISHING THE FOLLOWING SUPPLIES, EQUIPMENT AND/OR SERVICE F.O.B. DESTINATION: Mark Mattiussi, Purchasing Agent

Uniforms for Central Nutrition Center as Per Attached Worksheet and General Terms and Conditions

SECOND EXTENSION – QUANTITIES TO BE DETERMINED

Please note on pricing worksheet minimum order and package quantity for each item. Price to be held for orders placed after initial order during contract period.

Price to include delivery to Central Nutrition Center, 1225 2nd Ave, Des Moines, IA 50314

Period of Contract

This contract is for the period July 1, 2016 through June 30, 2017. The District reserves the option to renew the contract with the successful bidder for up to four additional years. The amount of the contract for the second through the fifth year shall be negotiated at the close of each preceding year. The renewal option may not be exercised if it is not in the District's best interest.

The undersigned bidder certifies, by responding to this proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal, State or Local department or agency. Further, it is the policy of the Des Moines Community School District not to illegally discriminate on the basis of race, color, national origin, sex, disability, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity and socioeconomic status (for programs) in its educational programs and its employment practices. There is a grievance procedure for processing complaints of discrimination. If you believe you have been discriminated against or treated unjustly, please contact the Equity Coordinator, Isaiah McGee at 2323 Grand Avenue, Des Moines, IA 50312, 515-242-7662 isaiah.mcgee@dmschools.org Section 504 34 CFR 104.8, Title IX 34 CFR 106.9, OCR Guidelines IV.O and V.C. Also the District plans to pay Seller using a procurement or virtual credit card, or may make payments by electronic funds transfer and recommends that Contractors accept one of these forms of payment. Finally by signing this document the Seller and their agent(s) have read, understand and will comply with the District's Acknowledgement & Certification requirements as detailed below. Delivery shall be made between the hours of 8:00 a.m. and 3:30 p.m. at Central Nutrition Center, 1225 2nd Ave, Des Moines, IA 50314

Company Name: Express Press

Street Address: 1860 E St. Louis St.

City, State, Zip: Springfield, Mo 65802

Representative Name (Sign): [Signature]

Representative Title: Sales Manager

Phone: 417-869-3849

Fax

SUBJECT TO THE TERMS AND CONDITIONS @ <http://www.dmschools.org/wp-content/uploads/2014/11/General-Terms-n-Conditions-New.pdf> THIS FORM AND EACH ADDITIONAL FORM OF PROPOSAL, IF ANY, MUST BE SIGNED.



Acknowledgment & Certification

Express Press ("Company") is providing services to the Des Moines Independent Community School District ("District") as a contractor, vendor, supplier, provider or sub-provider and/or is operating or managing the operations of a contractor, vendor, supplier or provider. The services provided by the Company may involve the presence of the Company's employees upon the real property of the District.

The Company acknowledges that Iowa law prohibits a sex offender who has been convicted of a sex offense against a minor from being present upon the real property of the District. The Company further acknowledges that, pursuant to Iowa law, a sex offender who has been convicted of a sex offense against a minor shall not operate, manage, be employed by, or act as a contractor or volunteer at the District.

The Company hereby certifies that no one who is an owner, operator or manager of the Company has been convicted of a sex offense against a minor. The Company further certifies and agrees that it shall not permit any person who is a sex offender convicted of a sex offense against a minor to provide any services to the District in accordance with the prohibitions set forth above.

The Company further certifies that the Company has completed a satisfactory background check on the Company's employees. The Company hereby agrees to provide the District with the Company's background screening procedures including specific context and infractions that are reviewed by the Company. The District reserves the right to, but does not have the obligation to, conduct a District background check on Company employees as determined by the District in its sole discretion. The District reserves the right to restrict access of any Company employee upon the real property of the District if such employee does not clear the District's background check.

The District reserves the right, but does not have the obligation to, to audit the Company's background screening program at any time, whether announced or unannounced. The Company hereby agrees that the Company shall, upon request, permit an authorized District representative to review background screening records, including those of individual Company employees, in order to conduct a compliance review, audit or investigation, to the fullest extent permitted by law.

The Company shall ensure that the provisions of this Acknowledgement and Certification are extended to any and all subcontractors, consultants, or others the Company may engage if such engagement involves their presence upon the real property of the District.

The Company understands and agrees that violation of any of the provisions of this Acknowledgement and Certification shall constitute sufficient grounds for termination of any contract or subcontract without damages or penalty to the District.

This Acknowledgment and Certification is to be construed under the laws of the State of Iowa. If any portion hereof is held invalid, the balance of the document shall, notwithstanding, continue in full legal force and effect.

In signing this Acknowledgment and Certification, the person signing on behalf of the Company hereby acknowledges that he/she has read this entire document that he/she understands its terms, and that he/she not only has the authority to sign the document on behalf of the Company, but has signed it knowingly and voluntarily.

ITEM	ITEM BID WITH COST
Express Press	
1. WOMEN'S EURO STYLE CHEF COAT	
Lightweight Poly/Cotton Poplin	
Wrinkle Resistant, Soil-Release Fabric	
Two-Section Sleeve Pocket	
Bottom/Side Vents, Feminine Fit	
Model # 330 Happy Chef or Approved Equal (Samples Required) MODEL BID:	#330 Happy Chef
Color : Candy Blue with Black Trim COLOR BID:	Royal Blue/Black (Candy Blue - NA)
Sizes Required: S, M, L, XL, 2XL	
QTY: To Be Determined	
COST EA: S, M, L, XL	\$ 22.10
COST EA: 2XL	\$ 24.10
Minimum Order Quantity:	11

2. EURO KITCHEN SHIRT	
Lightweight poly/cotton poplin	
Wrinkle Resistant, soil release fabric	
Two Section Sleeve Pocket	
Pleated back, Unisex	
TO BE EMBROIDERED WITH DMPS LOGO	
Model # 503 Happy Chef or Approved Equal, (samples required) MODEL BID:	#503 Happy Chef
Color: Candy Blue with Black Trim COLOR BID:	Candy Blue/Black
Sizes Required: S,M, L, XL, 2XL, 3XL, 4XL	
QTY: To Be Determined	
COST EA: S, M, L, XL	\$ 19.81
COST EA: 2XL, 3XL, 4XL	\$ 21.81
Minimum Order Quantity:	11

3. SKULL CAP -Black	
Poly/Cotton, Mesh Fabric Top	
Performance Fabric lining	
Adjustable Velcro Back, One Size Fits All	
Model #590 Happy Chef or Approved Equal (samples required) MODEL BID:	#590 Happy Chef
QTY: To Be Determined	
COST EA:	\$ 9.61
Package Quantity:	12
Minimum Order Quantity:	12

4. CHEF BAND HEADWEAR Black	
Cotton Blend, Performance Fabric Lining	
Adjustable Height, Elastic Stretch Back	
One Size Fits All	
Model #591 Happy Chef or approved equal (samples required) MODEL BID:	#591 Happy Chef
QTY: To Be Determined	
COST EA:	\$ 11.90
Package Quantity:	12
M+A30:B48inimum Order Quantity:	12