



**TITLE:** ACTV Support Teacher TLC Salary Supplement (Assigned)

**POSITION INVENTORY:** N/A

**DEPARTMENT:** Student and Family Services

**FLSA STATUS:** Non-Exempt

**REPORTS TO:** Special Education Administrator

**FT/PT:** N/A

**RECEIVES GUIDANCE FROM:** Building Principal

**BASIC FUNCTION:**

The Special Education Support Teacher will assist special education teachers with instructional strategies to promote literacy, mathematics, behavioral supports and provide co-teaching in classroom settings. They will support implementation of district initiatives directed at strengthening instruction through the common language of effective teaching practices articulated in the Instructional Framework. This salary supplement is assigned to a full time Support Teacher.

**ESSENTIAL FUNCTIONS:**

1. Foster collaboration and teacher leadership
2. Participate actively on building led data teams to monitor student progress as directed by the principal
3. Utilize academic interventions and high impact instructional strategies to maximize student achievement
4. Participate in professional development activities designed to continuously improve instructional practices

**ADDITIONAL ESSENTIAL FUNCTIONS (for every DMPS position):**

1. Attend work on a prompt and regular basis.
2. Maintain confidentiality.
3. Maintain satisfactory and harmonious working relationships with the public, students, and other employees.
4. Assist with other duties as may be assigned.


**HIRING SPECIFICATIONS:**

Required:

1. Current DMPS Support Teacher

| PHYSICAL DEMAND:                    | FREQUENCY:          |
|-------------------------------------|---------------------|
| 1. Standing                         | Constant 67%+       |
| 2. Walking                          | Constant 67%+       |
| 3. Sitting                          | Constant 67%+       |
| 3. Bending/Stooping                 | Frequent 33% - 66%  |
| 4. Reaching/Pushing/Pulling         | Frequent 33% - 66%  |
| 5. Climbing/Stairs                  | Frequent 33% - 66%  |
| 6. Driving                          | Occasional 1% - 32% |
| 7. Lifting           25       lbs   | Occasional 1% - 32% |
| 8. Carrying        25       feet    | Occasional 1% - 32% |
| <b>9. Manual Dexterity Tasks</b>    |                     |
| a. Telephone                        | Occasional 1% - 32% |
| b. Computer                         | Frequent 33% - 66%  |
| c. Other                            | Occasional 1% - 32% |
| <b>10. Working Conditions</b>       |                     |
| a. Inside                           | Constant 67%+       |
| b. Outside                          | Occasional 1% - 32% |
| c. Extremes of Temperature/Humidity | Occasional 1% - 32% |

All of the above duties and responsibilities are essential job functions subject to reasonable accommodation. All job requirements listed indicate the minimum level of knowledge, skills and/or ability to perform the job proficiently. This job description is not to be construed as an exhaustive statement of duties, responsibilities or requirements. Individuals may be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodation.

  
 \*Human Resources Generalist or Manager

Date: 04/06/2017

\*This job description is not approved without the signature of a Human Resources Representative.