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**Item No. 9****Page 1 of 5****Subject: CONTRACTS FOR APPROVAL****For: ACTION****Presentation: None****Contact: Various****Attachment: None**

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**Superintendent's Recommendation:** The superintendent recommends the contract as shown below be approved.

**Contract No. 14-019**

**Project:** 28E with Collins-Maxwell Community School District

**Background:** An agreement for student/s to attend Central Campus and/or Central Academy is required.

**Financial:**

Revenues: Prorated portion of state aid per student who attends CC/CA

Expenses: n/a

**Funding Source:** n/a

**Term:** Beginning 2014-15 school year.

**New or Renewal:** New

**Contact:** Tim Schott

(timothy.schott@dmschools.org; 242-7871)

**Contract No. 14-020**

**Project:** College and Career Planning System

**Contractor:** Hobsons

**Background:** Currently, district-wide efforts for college and career planning at the secondary level are done as a series of disconnected tasks and events that students and families may participate in. The college application process, including submission of letters of recommendations and transcripts are not able to be done electronically on a consistent basis, and very little concrete data is available for outcome tracking in terms of our post-secondary admission decisions and enrollment.

Naviance by Hobsons is the recommended platform and will allow us to connect all aspects of career exploration with post-secondary plans, including the application process for colleges and universities. The system connects with Infinite Campus which, in time, will allow for more automation in monitoring students' progress toward their graduation and post-secondary goals. The connection to Infinite Campus will also improve efficiency and accuracy in course selection and academic planning. This will allow for counselors to spend more time interacting with and counseling students. In addition to surveys and exploration tools in Naviance, by pulling student information from Infinite Campus into their Naviance account, students can use their current assessments, grades, and credits while exploring careers and colleges.

The platform selected is highly engaging for students and families and is accessible on mobile devices as well. It allows for improved communication between families and school as it also provides for electronic communication so that all parties can work together to support the student in their goal setting, exploring, and decision-making processes.

Several partnerships exist within the Naviance platform that will enhance the college and career planning process for students. Through various tools within the platform, we will be able to meet state reporting requirements regarding the planning process. The platform includes a partnership with Gallup for Strength Finders, a partnership with the National Student Clearinghouse gives us access to post-secondary enrollment and completion data for our graduates, and partnering with all of the major electronic document transfer companies will allow for transcripts and letters of recommendation to be sent through the same platform.

**Financial:**

Revenues: \$

Expenses: \$241,898 over 3 years: \$90,458 year 1; \$76,771 year 2; \$74,669 year 3

Funding Source: General Fund

**Term:** 3 years, with termination clause**New or Renewal:** New**Contact:** Meredith Dohmen and Matt Smith

(meredith.dohmen@dmschools.org; 242-7717; matthew.smith@dmschools.org/242-7631)

## Tab 5—Form of Proposal

**Cost of Service:** The proposal shall clearly state all of the costs associated with the project. Bidder is required to detail all costs no additional costs will be accepted post award. Cost should be net of any and all discounts or promotional pricing.

	Year 1	Year 2	Year 3
Total Schools	16	16	16
<b>Enrollment</b>			
High School	8,750	8,750	8,750
Middle School	6,500	6,500	6,500
Total	15,250	15,250	15,250
<b>Software/ Service Costs:</b>			
High School	\$23,625	\$26,906	\$27,579
Middle School	\$10,400	\$13,325	\$13,658
Supplemental Programs / Services – High School	\$12,018	\$12,593	\$12,986
Supplemental Programs / Services – Middle School	\$5,000	\$5,250	\$5,513
Total	\$51,043	\$55,271	\$59,669
<b>Professional / Misc Costs:</b>			
Consulting Services	\$23,625	\$14,000	\$10,500
Professional Services	\$14,000	\$7500	\$4500
Warranty	\$0	\$0	\$0
Miscellaneous (Naviance Summer Institute-2 Attendees)	\$1,790	\$	\$
Total	\$39,415	\$21500	\$15,000
<b>Grand Total</b>	<b>\$90,458</b>	<b>\$76,771</b>	<b>\$74,669</b>

Street Address: 3033 Wilson Boulevard, Suite 500,

City / State/ Zip: Arlington, VA 22201

Authorized Representative Signature: 

Representative Name (print): Jeremy Cooper

Contact Phone Number: 513-891-5444

Contact Fax Number: 800-680-8925

Contact Email Address: jeremy.cooper@hobsons.com

ALSO SUBJECT TO THE TERMS AND CONDITIONS AS FOUND ON THE DMPS WEBSITE [www.dmschools.org](http://www.dmschools.org). THIS FORM AND EACH ADDITIONAL FORM OF PROPOSAL, IF ANY, MUST BE SIGNED. BY SIGNING THIS DOCUMENT THE BIDDER UNDERSTANDS AND AGREES TO COMPLY WITH ALL PROVISIONS AND REQUIREMENTS AS DETAIL IN THIS REQUEST FOR PROPOSAL, UNLESS NOTED IN THE EXCEPTIONS TAB. THEY AGREE TO PROVIDE ALL PRODUCTS AND SERVICES AS DEFINED IN THE SCOPE OF SERVICES AND THE TERMS AND CONDITIONS AS SPECIFIED IN THIS DOCUMENT. BIDDER AGREES TO COMPLY WITH ALL LOCAL, STATE AND FEDERAL LAWS. THE BIDDER ASSURES TO THE BEST OF THEIR ABILITY THAT ALL INFORMATION SUBMITTED IS ACCURATE AND WAS SUBMITTED WITHOUT COLLUSION WITH ANOTHER PARTY. BY SIGNING THIS PROPOSAL THE SIGNATORY CERTIFIES LEGAL AUTHORITY TO BIND THE PROPOSING ENTITY TO THE PROVISIONS OF THIS PROPOSAL AND ANY CONTRACT AWARD PURSUANT TO IT. BY SIGNING THIS DOCUMENT, THE BIDDER DECLARES THERE ARE NO CONFLICTS OF INTEREST BETWEEN THE BIDDER AND THE DISTRICT. FURTHERMORE THE BIDDER CERTIFIES THAT NEITHER THEY NOR THEIR SUBCONTRACTORS HAVE EVER BEEN DISBARRED BY ANY FEDERAL, STATE, OR LOCAL GOVERNMENTAL AGENCY.